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## 1. BI Code of Conduct Policy

- a. Users will follow BI policies.
- b. Users should use BI lockers for external storage of backpacks, outside clothing, etc.
- c. Food and drink, consumption and storage, smoking, applying cosmetics, and removing/inserting contact lenses are prohibited within the BI laboratories.
- d. Users will keep work area clean and tidy.
- e. Users will be courteous and respectful to other users and BI staff.
- f. Users will NOT use BI inventory, chemicals or glassware without prior permission.
- g. Users will NOT use other lab group's inventory, chemicals or glassware without prior permission.
- h. Users will not troubleshoot BI equipment errors or issues without prior permission from a BI staff member.
- i. Open flames are prohibited.
- j. Self-experimentation is prohibited.
- k. Users will refrain from listening to music aloud in BI laboratories.
- l. Phone calls should be taken in the hallway to avoid disrupting other users.
- m. Users should keep electronic devices to a minimum, given the biohazardous rating of BI facilities.
- n. Users should disinfect items, and/or use Lysol wipes when removing from BI laboratories.
- o. Users should wash hands often and prior to leaving BI laboratory area.
- p. Failure to abide to any BI policy will result in an infraction. Refer to the [BI Infraction Policy](#).